Professional Computing - CITS3200 Team 30

**Client Meeting #4**horizontal line

**Date:** 24/09/22 **/ Time:** 1.00pm **/ Location: Online** (teams) **|** In Person - EZONE 2A

**Chair:** Edward

**Minutes:** Alexia

**Attendees:** Tanya Ward, Edward Giles, Alexia Fassetta, Nicodemus Ong

**Apologies:** Zack Zou, Jordan Lee

## **Minutes Duration: 1h 10 mins**

# The meeting was declared open at 1.00pm, quorum was present.

# The meeting was declared closed at 2.10 pm, quorum was present.

## **Confirmation of Previous Minutes**

**Motion:** “To accept the 13/09 minutes as true and correct.”

**Moved:** Alexia

**Moved Unanimously** / Moved by Majority

**AGENDA**

| **Topic:** | **Actioned**: |
| --- | --- |
| 1.1 Prioritising Sprint 3 User Stories | All |
| 1.2 Further information: | All |
| 1.3 Limitations - Linking factor - keys | Edward |
| 1.4 Reports costumerising: | Tanya |
| 1.5 Tanya’s experience: | Tanya |

## **1.1 Prioritising Sprint 3 User Stories**

Went through the user stories and Tanya prioritised them. (check Stories for Sprint 3)

From the defined ‘essential’ stories, it was estimated that it would take 135 hours within the next 3 weeks between the 5 of us. (9 hours per week - but this is very rough estimate)

## **1.2 Further information:**

In terms of linkage, most records are related to people and organisations

Database needs to be updated in real time, from which the queries will be pulled from.

An example of a common query - “What awards has a person from this organisation had”.

## **1.3 Limitations - Linking factor - keys**

Some columns may not be available when querying different tables

Communal understanding that you need to pick the right table.

If fields aren’t visible then it is not possible - Tanya knows from her experience using CRM, that if it is not able to be presented, then it would not be listed as available.

Edwards remark:

* Instead of directly specifying what tables you would use for the query.
* Create a Base table to work from.

## **1.4 Reports costumerising:**

Displaying on Webpage (database) will need to be visually pleasing

* Consider width length so that all outputs are visible.

Exports - we do not need to focus on making visually pleasing

* Output into CSV (excel) and then Tanya will export that into a pdf

## **1.4 Tanya’s experience:**

Limiting constraint: money

The researchers that work with NCARD are from a range of universities and institutions. Tanya wanted to create a central repository of all the researchers and their information. Organisational databases only have information about those from within their university.

Tanya reached out to UWA business partners, who estimated that it would cost $60000 to outsource a Multiuser system/ front end reports. Further, access was not included in the UWA licensed Microsoft organisations, meaning they would have to also pay for that.

Microsoft365 enabled NCARD to have the Not for profit licence, which would be free, but the service would still need to be customised which would cost money, outside of their budget.

Tanya did use the Dynamics 365 interface in a previous employment job in Sydney. This pulled custom reports that were visually pleasing - required separate development. Further, allowed Tanya to input excel files and output files to a template (which was formatted)